



PA Compact Executive Committee Meeting Minutes

August 13, 2025

Name	Member Role	Voting Member	Attendance
Tim Terranova	Chair	X	
Marisa Courtney	Vice-Chair	X	X
Jamie Alley	Secretary	X	X
Larry Marx	Treasurer	X	
Elizabeth Huntley	Executive At Large	X	X
Justin Hepner	Executive At Large	X	X
Paula Martinez	Executive At Large	X	
Total voting members present			4/7
Greg Thomas	Ex-Officio – NCCPA		X
Kathy Scarbalis	Ex-Officio – AAPA		X
Name	Non-Member Role		Attendance
Nahale Kalfas	Interim Legal Counsel		X
Carl Sims	Interim Staff Support		X
Abigail Mortell	Interim Executive Director		X

Name	Agenda	Approve 7/9 Minutes	Delegate AAPA conference booth request to commission chair	Amendment to agenda to include vote on AAPA conference booth request
Tim Terranova				
Marisa Courtney				
Jamie Alley		1	1	
Larry Marx				
Elizabeth Huntley	1		2	1
Justin Hepner	2	2		2
Paula Martinez				

6 **Call to Order**

7 Marisa Courtney serves as acting chair in Chair Terranova's absence. Chair Courtney calls the meeting to
8 order at 3:03 p.m. ET

10 **Roll Call**

11 A. Mortell calls roll.

13 **Review and Adopt Agenda**

14 Committee reviews agenda.

15 **Motion:**

- 16 • Elizabeth Huntley motions to adopt agenda.
- 17 • Justin Hepner seconds motion.
- 18 • All members present voted in favor; none abstained; motion passed.

20 **Review and Approve Draft Minutes**

21 Committee reviews minutes and has no edits.

22 **Motion:**

- 23 • Jamie Alley motions to adopt draft minutes from 7/9/25.
- 24 • Justin Hepner seconds motion.
- 25 • All members present voted in favor; none abstained; motion passed.

27 **Legislative Update**

28 C. Sims gives legislative update. Active legislation can also be seen on the map on the PA Website:

29 <https://www.pacompact.org/#compact>

31 Three states with active legislation: MI, MA, and NJ. There has been no legislative activity in those states
32 since the last meeting.

33 C. Sims and A. Mortell will meet with Michigan Academy of Physician Associates later today to discuss
34 the legislation filed in Michigan.

36 **Committee Reports**

37 Finance –

- 38 • A. Mortell: The Finance Committee has not met since the last Executive Committee meeting, but
39 they have a meeting scheduled for September 15. Reach out if anything needs to be added to
40 that agenda.

42 Communications – met Wednesday, 8/6/25

- 43 • J. Hepner: The Communications Committee met August 6, during which they began reviewing
44 the website FAQs for edits and additions. That review will be continued at their September
45 meeting.
- 46 • K. Scarbalis: The committee is also creating a newsletter. Chair Terranova wrote a Chair's Corner
47 memo, which was approved by the committee. After the FAQs are reviewed and finalized the
48 newsletter can be distributed.

- Chair Courtney: Many PAs in Washington have questions regarding the compact, so a newsletter will be very helpful as a resource.
- K. Scarbalis: The committee also reviewed the compact timeline, which will be incorporated into the newsletter.
- G. Thomas: Next month is the AAPA Leadership and Advocacy Summit at which there will be a panel and discussion on the compact. It will be a main stage presentation on the last morning of the conference. Chair Terranova will be participating.

Rules – next meeting Monday, 8/25/25

- J. Alley: The committee will review rule 5 on the data system and hopefully continue moving that draft towards completion.

AAPA Conference Booth Request

- K. Scarbalis: Is the commission interested in having a booth for the compact at the annual AAPA meeting? It draws around 5-6,000 PAs from all states and territories. The form is due September 5 and asks if you want to host an event or have a booth. Meghan Pudeler can answer the committee's questions when she is back in the office.
- N. Kalfas: Depending on the will of the committee, it is within Chair Courtney's authority to make the decision on the booth. The committee could also delegate the determination to the chair conditioned on certain parameters and dependent on what the answers are to the committee's questions.
- K. Scarbalis: Regarding the cost question, the committee could ask AAPA to sponsor this booth.
- G. Thomas: It is possible AAPA would waive the fee since that is in their power. NCCPA has a large presence at the conference and if it came down to a money issue I think there is a way we could work it into the NCCPA's presence. I think it is fair to say we could dodge the cost issue, not necessarily for staffing the booth, but certainly for the registration fee.
- E. Huntley: Is the cost known? Is that information available on the form?
- K. Scarbalis: That information is not on the form because the cost depends on the answers given to the questions on the form (number of people hosting, etc.).
- E. Huntley: When and where is the conference? And who would staff it?
- K. Scarbalis: May 16-18 in New Orleans, LA, and I volunteered to staff it.
- G. Thomas: AAPA and NCCPA staff will be at the conference, so we might be able to do it with those people, but it would also be good to have someone from the commission attend.
- N. Kalfas: Some other commissions have tackled this issue particularly with regard to cost. What we have seen in the past the staffing issue tends to be the biggest issue. Other commissions have utilized a mix of staff from associations and certifying bodies, and it is possible to do that as long as there is a clear delineation between the compact materials and those from the participating organizations. A commission member could attend and participate even if not for the entire duration of the conference.
- Chair Courtney: What are everyone's thoughts? Should we defer to the following conference?
- J. Alley: Waiting until 2027 might be too late. If a commission member or staff could participate in some sort of presentation opportunity, it would be even more appealing. I am in favor.
- Chair Courtney: I think it is a great opportunity and depending on how things shape up by that time I would be willing to attend as vice chair.

- G. Thomas: I don't think that deadline should stop us from exploring our questions. Since it is AAPA's conference, it is within their authority to push the September 5 deadline for requesting a booth if we need more time. A decision may not need to be made today. It is the kind of conference with lots of breakout sessions and not many main stage events. This would likely not be a main stage event, but the advocacy team always do presentations and there may be an opportunity for a session presentation on the compact.
- J. Hepner: Supports this opportunity. People who attend this conference are very active in their states, and it is a good place to disseminate accurate information.
- K. Scarbalis: Disagrees with G. Thomas that a decision does not need to be made today based on conversations with Meghan Pudeler. It may be possible to push the deadline, but if a vote from voting members is possible, a list of questions from the committee can be brought to Meghan who can provide more information soon after this meeting.
- Chair Courtney: Is the committee comfortable with deciding we want to pursue this opportunity and get more information in answer to our remaining questions? Would the committee agree to allow Chair Terranova or Courtney to have the final say on participating after that information is received, or would you rather vote to continue regardless?

Motion:

- Committee votes on delegating the decision to request a booth at the 2026 AAPA annual meeting and subsequent completion of the request process to the commission chair.
 - J. Alley makes motion to grant authority to whoever is serving in the role of commission chair or acting commission chair at the time the decision to request a booth is made, assuming that cost and staffing concerns can be addressed, to explore and pursue completing the process to participate in the 2026 AAPA annual meeting.
 - E. Huntley seconds motion.
 - All members present voted in favor; none abstained; motion passed.
- A. Mortell: As this item was not originally marked as a voting item on the agenda, does there need to be a motion to amend the agenda to make this a voting item?
- N. Kalfas: Yes, that is how it has been handled in the past. We have asked whoever made the motion to adopt the agenda to move for a friendly amendment.

Motion:

- Chair Courtney asks E. Huntley to motion for a friendly amendment to the agenda.
 - E. Huntley motions to make a friendly amendment to the agenda to include a vote on the AAPA conference booth request.
 - J. Hepner seconds motion.
 - All members present voted in favor; none abstained; motion passed.

Data System RFP Discussion

- A. Mortell provides an overview of the RFP with J. Alley's suggestions.
- User Stories – State Licensing Officials/Administrator/Investigators
 - N. Kalfas: In the changes regarding investigatory and disciplinary action, is it clear that while orders and decrees will not be housed in the data system, we do intend to have the disciplinary type and basis in the system?
 - Chair Courtney agrees that is clear in the suggested language.

- N. Kalfas to J. Alley: Does the rewritten language make it clear that the system has categories where there is an entry for the disciplinary action and a subcategory for the basis of the action? We wanted to make sure it did not imply that the system houses orders, decisions, decrees, and other documents like that.
- J. Alley: I think in the context of a user story it is flexible enough to provide for that.
- N. Kalfas: To me disciplinary information refers to the information (discipline type, etc.) but not the actual documents on the actions themselves.
- N. Kalfas thanks J. Alley for the comments provided on the RFP.

Next steps

- Chair Courtney: This will be provided to the representative at U.S. Digital Response for review, after which the committee will vote to adopt and disseminate the final RFP.
- G. Thomas: Can you clarify who will attend the next Executive Committee meeting?
- C. Sims: Waldo Jaquith with U.S. Digital Response. He has previously helped other compact commissions in developing their RFPs, so he can speak to the process and answer any of the committee's questions on data system development.

Delegate Questions and Comments

None.

Public Questions and Comments

None.

Adjourn

Hearing no further business or discussion, Chair Courtney adjourned the meeting at 3:44 p.m. ET.