



1 **PA Compact Executive Committee Meeting Minutes**

2 **January 14, 2025**

Name	Member Role	Voting Member	Attendance
Tim Terranova	Chair	X	x
Marisa Courtney	Vice-Chair	X	x
Jamie Alley	Secretary	X	x
Larry Marx	Treasurer	X	x
Elizabeth Huntley	Executive At Large	X	x
Justin Hepner	Executive At Large	X	x
Paula Martinez	Executive At Large	X	x
Total voting members present		Quorum = 4/7	7/7
Greg Thomas	Ex-Officio – NCCPA		x
Kathy Scarbalis	Ex-Officio – AAPA		x
Name	Non-Member Role		Attendance
Nahale Kalfas	Interim Legal Counsel		x
Carl Sims	Interim Staff Support		x
Abigail Mortell	Interim Executive Director		x

Name	Approve Agenda	Approve 12/10 Minutes	Vote to Enter Closed Session	Vote to End Closed Session
Tim Terranova				
Marisa Courtney		2		
Jamie Alley				2
Larry Marx		1	1	1
Elizabeth Huntley	1		2	
Justin Hepner				
Paula Martinez	2			

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6 **Call to Order**

7 Chair Terranova calls the meeting to order at 3:00 p.m. ET

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9 **Roll Call**

10 A. Mortell calls roll. 7/7 voting members present, committee has quorum.

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12 **Review and Adopt Agenda**

13 Committee reviews agenda.

14 **Motion:**

- 15 • Elizabeth Huntley motions to adopt the agenda.
- 16 • Paula Martinez seconds motion.
- 17 • All members present voted in favor; none abstained; motion passed.

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19 **Review and Approve Draft Minutes**

20 Committee reviews minutes.

21 **Motion:**

- 22 • Larry Marx motions to adopt draft minutes from 12/10/25.
- 23 • Marisa Courtney seconds motion.
- 24 • All members present voted in favor; none abstained; motion passed.

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26 **Legislative Update**

27 A. Mortell gives a legislative update. Active legislation can be found on the compact map on the PA
28 Website: <https://www.pacompact.org/#compact>.

- 29 • Compact enacted in New Jersey, signed by the governor on 1/9/26.
- 30 • Legislation carried over from 2025 in MA, MI, PA, and NY.
- 31 • 2026 legislation has been filed in AL, AZ, FL, MO, and NM.

33 **Committee Reports**

34 Communications – committee has not met since last Executive Committee meeting.

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36 Finance – committee has not met since last Executive Committee meeting.

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38 Rules – Chair Terranova notes the committee has not met since the last Executive Committee meeting.

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40 **Statement on Conflicts of Interest**

- 41 • Chair Terranova shares the following statement on conflicts of interest:
 - 42 o "Many commissioners may be concerned that they have a conflict of interest due to
43 knowledge of or experience with one or more of the vendors who have responded to
44 the RFP for the data system. After conferring with legal counsel, I wanted to remind
45 commissioners that it is possible to have a potential conflict that is waiveable. The
46 appropriate course of action is to disclose the potential conflict and then use your
47 judgment to determine whether or not that potential conflict would prohibit your ability
48 to make a decision that is solely in the best interest of the PA Compact Commission. If
49 you believe you are able to make a decision with only the PA Compact Commission's
50 authority and goals in mind, the potential conflict can be waived. If you are concerned
51 that the potential conflict may affect your ability to act in the best interest of the PA
52 Compact Commission, you should recuse yourself from any discussion regarding the

matter. In the unlikely event that a commissioner's participation is questioned by others, the Chair as presiding officer, in consultation with legal counsel, will determine whether or not a conflict exists.”

- Chair Terranova discloses his prior knowledge and familiarity with three of the vendors who have submitted proposals to the commission and states he believes this will not affect his ability to make a decision based solely on what is in the best interest for the PA Compact Commission.
- Chair Terranova asks A. Mortell to call upon each voting member of the Executive Committee, so they may disclose any potential conflicts they may have.
 - Each voting member affirms their ability to make a decision based solely on the best interests of the PA Compact Commission.

Authorization to Move to Closed Session

- Compact interim legal counsel N. Kalfas certifies the committee is authorized to move into closed session pursuant to PA Compact Sec. 7.D.3.d, f, and j.

Vote to Move to Closed Session

- Chair Terranova asks for a motion to move to a closed session.

Motion:

- Larry Marx motions to move to closed session.
- Elizabeth Huntley seconds motion.
- All members present voted in favor; none abstained; motion passed.

Closed Session

End of Closed Session

Chair Terranova asks for a motion to end closed session.

Motion:

- Larry Marx to end closed session.
- Jamie Alley seconds motion.
- All members present voted in favor; none abstained; motion passed.

Summary of Closed Session Business and Next Steps

- Chair Terranova – The committee reviewed nine vendor proposals and identified three vendors to ask follow up questions and invite for interviews. Those interviews will be scheduled to occur during the February Executive Committee meeting during a closed session. Delegates who are not on the Executive Committee may join that closed session as well provided there is only one delegate present from each state.

Delegate and Public Questions and Comments

- J. Hepner thanks commission staff for preparing the spreadsheet summary of vendor data system proposals and Chair Terranova for keeping the meeting on track.

Adjourn

Hearing no further business or discussion, Chair Terranova adjourned the meeting at 4:15 p.m. ET.

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