



1

PA Compact Executive Committee Meeting Minutes

2

May 14, 2025

Name	Member Role	Voting Member	Attendance
Tim Terranova	Chair	X	x
Marisa Courtney	Vice-Chair	X	x
Jamie Alley	Secretary	X	x
Larry Marx	Treasurer	X	x
Elizabeth Huntley	Executive At Large	X	x
Justin Hepner	Executive At Large	X	x
Paula Martinez	Executive At Large	X	x

Total voting members present

Greg Thomas	Ex-Officio – NCCPA	x
Kathy Scarbalis	Ex-Officio – AAPA	x

Name Non-Member Role Attendance

Nahale Kalfas	Interim Legal Counsel	x
Carl Sims	Interim Staff Support	x
Jessica Thomas	Interim Executive Director	x

3

Name	Agenda	Approve 3/12 Minutes					
Tim Terranova							
Marisa Courtney							
Jamie Alley							
Larry Marx	1	1					
Elizabeth Huntley		2					
Justin Hepner	2						
Paula Martinez							

4

5 **Call to Order**

6 Chair Terranova called the meeting to order at 3:01 p.m. ET

7

8 **Roll Call**

9 J. Thomas called roll.

10

11 **Review and Adopt Agenda**

12 Committee reviews agenda.

13 **Motion:**

14 • Larry Marx motions to adopt agenda.

15 • Justin Hepner seconds motion.

16 • All members present voted in favor; none abstained; motion passed.

17

18 **Review and Approve Draft Minutes**

19 Committee reviews minutes and has no edits.

20 **Motion:**

21 • Larry Marx motions to adopt draft minutes from 2/12/25.

22 • Elizabeth Huntley seconds motion.

23 • All members present voted in favor; none abstained; motion passed.

24

25 **Legislative Update**

26 C. Sims gives legislative update. Active legislation can also be seen on the map on the PA Website:

27 <https://www.pacompact.org/#compact>

28

29 Active Legislation:

30 Connecticut

31 Illinois

32 Iowa – Passed but not signed by governor yet. Waiting on a signing ceremony.

33 Massachusetts

34 Michigan – Passed House

35 Missouri

36 Nevada

37 New Jersey

38 New York

39 North Carolina

40 Oregon

41 Texas- Session ends 6/2/25. Hoping for hearing next week.

42

43 Question asked about NC update. Compact is in committee in each chamber, no other updates.

44 Maine- PA language was added onto the bill about Criminal Background Checks.

45

46 **Committee Reports**

47 Rules- Stephanie Loucka is coming back as Ohio delegate and as Rules Chair.

48 Communications- Next meeting is June 9.

49 Finance- No updates since full meeting.

50

51

52 **Insurance Update**

53 N. Kalfas- quote of just under \$5000, \$1600 more than other commissions. Company has a lot of
54 information about compacts and commissions and actually knows what commissions do.

55 N. Kalfas advises committee to direct the chair to sign the policy.

56 L. Marx confirms that this quote is within the budgeted amount for insurance.

57

58 Committee supports Chair going ahead with the insurance policy.

59

60 K. Scarbalis asks if this will be updated in the future.

61 As commission needs change, such as cybersecurity and data system needs, it may update. Commission
62 will review annually when insurance is renewed.

63

64 **Data System RFI Responses**

65 Discussion about presentations at the full commission meeting.

- 66 • Data system will need a public facing element
- 67 • Building a data system will take time, there are a wide range of options
- 68 • Decide on waterfall, a linear management style with specifics laid out early, or agile, an iterative
69 process with frequent check-ins and user feedback. Group leans toward agile approach.
- 70 • Look at individual state tech requirements and what each state would need to grant privileges
- 71 • Budget on RFP discussed. RFP would reflect budget for this or next FY, not the entire project. (A
72 new build is estimated at \$1.5 million)
- 73 • Discussion about what needs to be decided before issuing an RFP, for example how criminal
74 records are dealt with
 - 75 ○ N. Kalfas adds that criminal background checks are reviewed by the qualifying state and
76 aren't delegated to the commission.

77 Conflict of interest issues are discussed. N. Kalfas notes that with open disclosure she does not have
78 concerns, but that group can weigh in if they feel there are conflicts of interest issues.

- 79 • J. Alley notes state board is doing database RFP and there may be vendor overlap.
- 80 • G. Thomas notes that NCCPA will respond to the RFP.

81

82 Next Steps-

83 J. Thomas will send out example RFP from other compact commissions, key preliminary considerations,
84 and RFP suggestions from RFI respondents. Committee will send thoughts/edits to J. Thomas before
85 next Executive Committee Meeting.

86

87 P. Martinez notes that she will need to converse with IT people in Colorado to respond and speaks to
88 timing constraints. Chair assures that there is no rush to finish an RFP at the next meeting but the
89 discussion will continue.

90

91 **Delegate Questions and Comments**

92 None

93 **Public Questions and Comments**

94 None

95

96 **Adjourn**

97 Hearing no further business or discussion, Chair Terranova adjourned the meeting at 3:38 p.m. ET.

98

draft